

Staff Meeting Minutes

October 13, 2020

via Zoom

1. Wellness Tip: Jim Foley – If you are currently missing some familiar activities and other aspects of life, take a few moments to give yourself a solid dose of memory; not just a brief image of what you're missing, but try to relive the activity, the place, the person you are missing, immerse yourself in the memory using as many senses as you can.
2. Waiting List: Counseling & Psychotherapy – 0; Adult CPST – 1; Kids CPST – 4; HBI – 25; Adult Psychiatry – 45; Kids Psychiatry – 0; Residential Treatment – 0; Residential Support – 3 (1-Nold; 2-Parkview) ; SAMI – 0, Employment – 0.
3. Our Annual Holiday Awards Celebration will be held as a Zoom meeting on December 15th at 8 am. This is the third Tuesday, not the second Tuesday as traditionally held. The awards should be finished by 9:30.
4. It is time for our staff United Way drive. We strive for 100% participation. The dollar amount is not as important as is participation. If you want to donate to Orrville and do not reside in the Orrville area, please request an Orrville donation envelope from Bonnie Nair.
5. There is a second surge of COVID in the USA and around the world. Please be cautious.
6. Flu shots are available two weeks from today, on Tuesday October 27th from 7:45 – 9 am. Please let Bonnie Nair know if you would like a flu shot. There will be no charge for the shot. Please bring your insurance card or information with you. The agency will pay if anyone does not have insurance. Sand Run Pharmacy will be taking our temperatures and asks that we stay 6' apart at all times if possible. Contact Dave Stauffer if you have any questions.
7. Staff Announcements:
 - Ameleah Tyler has resigned.
 - Brianne Schneider has resigned.
 - We welcome Izzy Quinn, outpatient intern.
 - We congratulate Beth Draman on obtaining her independent license as a LPCC!
 - We have hired an APN, Mark Dal Pra, former staff member. A start date is to be determined.

8. We are planning to reopen for OP counseling next week. Mona Park will lead a pilot project then. The following week we will bring back more staff on a staggered schedule to see clients in person.
9. Dr. Berry would like to hear client success stories. If you have any success stories, please send them to her.
10. Medicaid and Medicaid managed care companies plan to do some audits. On Oct. 29, Ohio Council is offering a 3-hour compliance training. CEUs are available and the agency will pay. If you are interested in attending, please notify your VP.
11. Regrettably, the Board of Directors Personnel Committee has decided not to grant raises in October. We will look at our finances again after December to see if it is possible to consider a mid-year raise. We are also hoping to restore the agency retirement plan in January, with some possible changes.
12. Diane DeRue discussed a new web-based reporting system, OBHIS, which collects treatment episode information. OBHIS stands for Ohio Behavioral Health Information System. This will require uniform data collection for all clients and the info collected will be available to Medicaid and the MHRB. This is a federal initiative of SAMSHA and states' participation will determine how much money they will be awarded federally. Much of the data collection must be done clinically, and Diane will go into further detail in the future.
13. The Credible and Qualifacts companies have merged. At present, they will remain separate but may consolidate in the future. Matt Dorman, founder and CEO of Credible will continue as a consultant and the CEO of Care Logic, parent of Qualifacts will be the continuing CEO.
14. The MHRB will require agencies to identify clients not on Medicaid but would likely qualify. They will not pay for services after 30 days if the eligible client is not enrolled in Medicaid. We are devising operational processes to ensure we can comply. Otherwise we would be providing services without a funding source. Details will follow.
15. Brian Leggett announced that October is PTO buy back month. You may sell back your PTO at 50% of its value in increments of 40 hours, if as you still have an additional 40 hours left. Forms are available on the intraweb. Turn your forms in to Karen Payne by the end of the month.

Submitted by:
Bonnie Nair